

The Belize Bank Limited
P.O. Box 364
60 Market Square
Belize City, Belize

Steps to sign up for Enterprise Online Banking:

- 1 - Enter Company Information & your Employee's Information who will be given online access to your Company account(s)
- 2 - Provide a Username & Email Address for Employee to access Online Banking
- 3 - Enter the account(s) your company would like to access online & designate a Security Level of your Employee for this access
- 5 - Enter the company credit cards you would like your Employee to access online
- 6 - Certification of Resolution
- 7 - Read the Belize Bank Online Access Agreement

Application Date (dd/mm/yyyy): _____

Branch: _____

STEP 1: ENTERPRISE INFORMATION

Party ID: _____

Type of Business: Corporation Sole Owner Partnership Limited Partnership Association, Society or Lodge Community Account Other

Name of Company: _____

Registered Office: _____

City: _____

Country: _____

Business Telephone No: _____

Business Fax No: _____

EMPLOYEE/AGENT

Name: _____

Relationship to Business: _____

Employee's Identification - One Form Photo ID Required

Social Security No _____

Country of Issue: _____

Exp Date (dd/mm/yyyy): _____

Passport No _____

Country of Issue: _____

Exp Date (dd/mm/yyyy): _____

STEP 2: ENTER USERNAME AND ALERT CONTACTS

Username: _____

Mobile Number: _____

Alternate Username: _____

Email Address: _____

Nominated Agent In Country

This Nominated Agent is for the intended use of International Users who do not reside/work in the country of Belize. By completing this section, you are authorizing the Bank to provide this Nominated Agent by its Nominated Mobile Number with SMS communication regarding the Employee/Agent's online banking login information and Alerts.

Nominated Agent Name: _____

Nominated Mobile Number: _____

Position within Organization: _____

STEP 3: ACCOUNT ACCESS (List all accounts your company would like available online to employee)

*Security Level (for Employee): Operator Verifier Authorizer

1 Account Name: _____

Account Number: _____

Authorized Signatories: _____

2 Account Name: _____

Account Number: _____

Authorized Signatories: _____

3 Account Name: _____

Account Number: _____

Authorized Signatories: _____

4 Account Name: _____

Account Number: _____

Authorized Signatories: _____

5 Account Name: _____

Account Number: _____

Authorized Signatories: _____

6 Account Name: _____

Account Number: _____

Authorized Signatories: _____

* The SECURITY LEVEL defines the Employee's position with each specific account, so that only permitted functions are available to the Employee, depending on their level. OPERATOR: An Operator is restricted to only enter (not post) transactions, which must be authorized according to terms and conditions of the account. Operators can view transaction history but are prohibited to view any balances.

VERIFIER: A Verifier controls the accuracy of the transaction (which must be authorized according to terms and conditions of the account). Includes the functionality of the Operator .

AUTHORIZER: A poster has full authorization to operate the account. Includes functionality of both Operator and Verifier. PLEASE NOTE: If the Authorizer is not an authorized signatory on the account, due diligence must be performed.

NUMBER AUTHORIZED SIGNATORIES: This is the number of authorizations required to successfully process an online debit to your account.

