belize bank
Our Country. Your Bank

EMPLOYMENT VERIFICATION LETTER

Date: [Date Employment Letter was Issued]

From: [Employer's Name]
[Employer Address 1]
[Employer Address 2]

To: The Belize Bank Limited
60 Market Square
Belize City, Belize

To Whom It May Concern:

This letter serves to certify the income and employment for [Name of Employee]. He/ She has been employed at/by [Company Name or Name of Employer] since [Start date of Employment]. He/ She currently holds the title of [Position Title of Employee]. His/ Her current gross salary is $[Salary Amount] **per month**, which is paid:

☐ weekly ☐ bi-weekly ☐ monthly ☐ with an additional **annual** bonus of $[Bonus Amount]
Average Overtime earned **per month** for the past 12 months (if applicable): $[Overtime Amount]

Please list any deductions to the gross salary of employee (e.g., Social Security, Taxes, Hire purchase arrangements, Loans, Legal Deductions etc.…):

Name of Entity	Amount Deducted **per month** ($)
[Entity e.g. Social Security, GOB Taxes, etc.]	[Deducted Amount] .

We hereby confirm that all the information provided is correct to the best of our knowledge. If you have any questions regarding the information provided, please do not hesitate to contact me at [Mobile Number] or [Email Address]@_____.

Sincerely,

_____ [[Company Stamp]]
Name:
Title: